

# **User Instruction Guide to change stored fax numbers for Model : A3201**

## **Dial Directory**

1. Press Fax
2. Press Set Up.
3. Highlight Data Entry and press Enter.
4. Highlight Dial Directory and Press Enter
5. Enter the Dial directory Number (1-200) and Press Enter
6. Enter the 8 digit telephone number of the remote machine and press Enter
7. Press Enter
8. Highlight a Character and Press Enter.  
Repeat this step for each character.
9. Press Enter
10. Select any Options
11. Press Save

## **LOCAL ID**

1. Press Fax
2. Press Set Up.
3. Highlight Data Entry and press Enter.
4. Highlight Local ID and press Enter.
5. Enter the Local number ( add the prefix digit 6)
6. Press Save.